

M.S.C.C. NEW FOREST CENTRE

CONSTITUTION



1. NAME & OBJECTIVES

- 1.1. The Centre shall be called MSCC NEW FOREST CENTRE (also known as LogMog) and is recognised by the National Committee of THE MORGAN SPORTS CAR CLUB LIMITED.
- 1.2. The objectives of the Centre shall be the encouragement and promotion of sporting & social events, the exchange of information technical and otherwise, together with matters of general interest to those sharing a common interest in the Morgan marque.

2. MEMBERSHIP & SUBSCRIPTION

- 2.1. A Centre Member must be a current MSCC member
- 2.2. Membership shall be on the completion of the membership form, which will request the following information:
 - Current MSCC membership number.
 - Contact details.
 - Permission to circulate the contact details amongst the Centre's membership.
 - To comply with Section 5 below, if there is more than one person per membership, all named individuals must give permission.
- 2.3. The Structure of the MORGAN SPORTS CAR CLUB lays down that ALL of its members may attend any meeting or event organised by a recognised centre.
- 2.4. The Centre Secretary of the MSCC New Forest Centre (or his/her nominee), shall maintain a list of subscribers for communicating by mail, telephone, e-mail and the newsletter known as "*FOREST FORAYS*". The subscription fee for this mailing service and associated Centre costs shall be determined at the AGM and shall be payable on January 1st each year. Members joining after 1st July will not be liable to pay the subscription fee in the following year.
- 2.5. Payment of the subscription accompanied by an MSCC membership number and related to the members address will confer voting rights on one person in that household. It is therefore only those members who have subscribed to the Centre who will have voting rights.
- 2.6. MSCC New Forest Centre's activities and events shall be publicised monthly in Miscellany.

3. OFFICERS

- 3.1. The Officers of MSCC New Forest Centre shall be the Centre Secretary and Treasurer who may be assisted by up to six elected committee members.
- 3.2. The Officers and committee shall be elected at the AGM for a period of one year. Officers will not usually be expected to serve for more than three years. Any member wishing to stand for committee must be proposed and seconded by members from the subscribers list, with nominations submitted to the Centre Secretary at least 14 days prior to the AGM. The ballot will be by show of hands unless at least 50% of members present request a secret ballot.

- 3.3. At the discretion of the majority of the committee other members may be co-opted to the committee for specific purposes

4. MANAGEMENT OF THE CENTRE

- 4.1. The Centre must abide by the rules and regulations as set out in the CSIP.
- 4.2. Authority and responsibility for the business of the Centre shall be invested in the Centre Secretary.
- 4.3. The Committee shall be responsible for decision-making affecting the Centre. At least 50% of the Committee constitutes a quorum.
- 4.4. There shall be an Annual General Meeting.
- 4.5. The Centre Secretary shall give at least 28 days' notice to all members of the time, date and venue of the Annual General Meeting.
- 4.6. Members wishing to have an item placed on the Agenda for the Annual General Meeting shall notify the Centre Secretary in writing at least 14 days before the meeting.
- 4.7. Committee Meetings shall be held from time to time.
- 4.8. Members may call an Extraordinary General Meeting, giving a minimum of 4 weeks' notice in writing to the Centre Secretary, providing this request is endorsed by at least 25% of the MSCC New Forest Centre subscribers.
- 4.9. The Centre Secretary shall chair committee meetings. In his/her absence, those present shall elect an acting chairman.
- 4.10. Minutes of the Committee meetings shall be kept by the Centre Secretary and be available for inspection at any time.
- 4.11. The Centre Secretary, Treasurer will normally attend National Committee Meetings of the Morgan Sports Car Club Limited.

5. COMPLIANCE WITH General Data Protection Regulation (GDPR) (Section 7 of CSIP)

- 5.1. The Centre Secretary, Membership Secretary and Treasurer will hold a listing of current MSCC members who have completed the Centre's Membership Form.
- 5.2. The information will be stored in electronic devices which are password protected.
- 5.3. The information will not be shared without prior permission for any reason other than to notify members about the Centre's events/news.
- 5.4. If membership lapses, the details, including any paper copies, will be deleted or destroyed.
- 5.5. The hard drive of any computer equipment holding a 'local' copy of members' information should be destroyed or made unreadable before being disposed of.

6. FINANCE

- 6.1. The Centre shall maintain an account or accounts at a bank or building society, as directed by the Committee.
- 6.2. The Centre Secretary or Treasurer shall sign cheques on behalf of the Centre.
- 6.3. Neither the Centre Secretary nor the Treasurer may sign any cheque payable to themselves.
- 6.4. The Treasurer may elect to use electronic banking services, however, the Treasurer may not

transfer funds to him/herself without approval from the Centre Secretary in writing or by e-mail.

- 6.5. A copy of this approval will be kept in the Treasurer's files for inspection.
- 6.6. The Treasurer shall be responsible for all accounting matters and make accounts available for inspection by any member at a reasonable time.
- 6.7. The Treasurer will present a copy of the accounts at every Committee meeting together with a copy of the bank statements.
- 6.8. No member shall be reimbursed for the purchase of goods or services on behalf of the Centre, except when such purchases are agreed in advance by the Treasurer.
- 6.9. No member shall bind or obligate the MSCC New Forest Centre or any of its members to any matters or contracts. Such decisions may only be taken by the Committee.
- 6.10. In the event of the MSCC New Forest Centre being dissolved or wound up, any assets remaining after settlement of all outstanding liabilities shall be equally divided amongst paid up members on the MSCC New Forest Centre subscribers list.

7. DISCIPLINE

- 7.1. Members shall hold themselves in honour to abide by the rules of the MSCC New Forest Centre, and in all cases of dispute to accept the decision of the Committee as final.
- 7.2. The Committee shall have the power, after due enquiry and consultation with the MSCC National Committee, to suspend membership of the MSCC New Forest Centre from any member who has committed a grave breach of the rules, or whose conduct in any respect renders it desirable that such a step should be taken.

8. AMENDMENTS

- 8.1. The Constitution shall only be approved and amended by a resolution at an AGM or Extraordinary General Meeting of the MSCC New Forest Centre.
- 8.2. All proposed amendments shall be submitted to the Centre Secretary in writing, at least 14 days prior to the date of the meeting.
- 8.3. A constitutional amendment shall only be adopted if agreed by a two-thirds majority of the members present.